



Government of West Bengal
Directorate of Micro & Small Scale Enterprises
New Secretariat Buildings (9th Floor)
1, Kiran Sankar Roy Road, Kolkata - 700 001

No: 359 (25)/Acs.

Date: 01.02.2010

To
The General Manager
District Industries Centre (ALL)

Dy. Director of M&SSE(Anc.), Durgapur

Officer-in-Charge, SUB-DIC-Siliguri / Baruipur

Sub: Information of District Industries Centre

Sir / Madam

You are requested to fill up the following proforma and **paste three recent Post Card Size photograph** (colour) of DIC /Sub-DIC building from different positions. The filled up proforma should be sent to the undersigned through CD / Soft Copy or email at siwb@dataone.in (hard copy or fax not valid) within 10th February 2012 positively.

Yours faithfully

(A. Sengupta)
Joint Director of M&SSE(Accounts)
West Bengal.

Basu.babu

Please send through e-mail

Mail to all DM's email

& GM's email

on 3/2/11

PROFORMA
For information of District Industries Centre building

Name of District Industries Centre / Sub DIC :	
Building owned by:	
Total area of Office:	
Year of Last Repair:	
Utilization submitted :	
Date of Last repair / renovation proposal submission:	
Availability Single Window Counter:	
Availability of Industry Meeting Hall:	
Availability of Email/Internet: (Use id)	
Availability of Fax: (Use No.)	
Availability of Xerox: (Use Model No.)	
Availability of Telephone: (Use No.)	
Availability separate Toilet / Lavatory for Male and Female:	

Photograph(1):	Paste here post card size color photograph
Photograph(2):	Paste here post card size color photograph
Photograph(3):	Paste here post card size color photograph